



## HELP KEEP THIS HALL COVID-19 SECURE

1. You must not enter the hall if you or anyone in your household has COVID-19 symptoms.
2. If you develop COVID-19 symptoms within 7 days of visiting the hall alert Test, Track and Trace. Alert the hall management on 07941 458628 and alert the organiser of the activity you attended.
3. Maintain 2 metres social distancing as far as possible: Wait behind the marked lines as you go through the entrance hall to your activity and observe any routes marked.
4. Use the hand sanitiser provided on entering the premises. Clean your hands often. Soap and paper towels are provided in the cloakrooms.
5. Avoid touching your face, nose, or eyes. Clean your hands if you do.
6. Remember to "Catch it, Bin it, Kill it". Used tissues should be taken home with you or disposed of in one of the bins provided. Then wash your hands.
7. Check that the organisers of your activity have cleaned door handles, tables, other equipment, washbasins and surfaces before you arrived. Keep them clean. **We cannot clean all surfaces at the hall between each hire.**
8. Take turns to use confined spaces such as corridors, kitchens (if applicable) and toilet areas. Standing or sitting next to someone is lower risk than opposite them. Briefly passing another person in a confined space is low risk.
9. Keep the hall well ventilated. Close doors and windows on leaving. **Use the drawstrings to open and close curtains and clean the drawstrings before and after use. For reasons of hygiene the curtains themselves must not be touched at any time.**
10. Wash your clothes when you get home to reduce risk of transmission.